

**PUBLIC SCHOOL RETIREMENT SYSTEM  
OF THE CITY OF ST. LOUIS**

**MINUTES OF THE BOARD OF TRUSTEES REGULAR MEETING**

April 17, 2006

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**I. ROLL CALL AND ANNOUNCEMENT OF A QUORUM**

The April meeting of the Board of Trustees of the Public School Retirement System of the City of St. Louis (PSRSSTL) was called to order at 4:35 p.m., Monday, April 17, 2006. The meeting was conducted in the PSRSSTL offices. Cynthia Warren, Co-Chairperson of the Board of Trustees, was the presiding officer.

Roll Call was taken and Trustees Christina Bennett, Louis Cross, Marlene Davis, Katie Lamb, Lois Jean Turner and Cynthia Warren were present. Trustees Joseph Clark and Katha McKinney joined the meeting once it was in progress. The Board of Trustees had a quorum at the meeting.

Trustees Donald Glenn, Paulette McKinney and Vincent Schoemehl were absent.

Executive Director, Andrew Clark, Accounting Specialist, Marty Winters, PSRSSTL Attorney, Jeff Hartnett, PSRSSTL Auditor, Thomas Helm, PSRSSTL Actuary, Jim Rubie, and a variety of interested parties were also in attendance.

**II. APPROVAL OF MINUTES OF LAST MEETING**

Louis Cross made a motion, seconded by Marlene Davis, to approve the minutes of the Board of Trustees Regular Meeting of February 27, 2006.

By voice vote, motion carried.

**III. READING OF COMMUNICATIONS TO THE BOARD OF TRUSTEES**

The Co-Chairperson referred the Trustees to a letter from active member Kathleen Heagney. The Executive Director referred the Trustees to a letter responding to Dr. Heagney's letter and that her concerns had been addressed.

**IV. PRESENTATIONS BY INTERESTED PARTIES**

None

**V. CONSENT AGENDA**

Louis Cross made a motion, seconded by Marlene Davis, to approve the Retirements and Benefits of February and March 2006.

By voice vote, motion carried.

Louis Cross made a motion, seconded by Christina Bennett, to approve the Refunds and Bills of February and March 2006.

By voice vote, motion carried.

## VI. UNFINISHED BUSINESS

Lois Jean Turner made a second reading of a re-submitted new rule that states:

“Committee Chairs will endeavor to schedule Committee meetings on the opposite month from regularly scheduled Board of Trustees meetings.”

Joseph Clark made a motion, seconded by Louis Cross, to approve the new rule.

There was some discussion on the proposed rule change. Lois Jean Turner explained that the purpose of the new rule is to shorten the meeting time of Regular Board of Trustees Meetings.

A roll call vote was taken.

Christina Bennett	Yes	Joseph Clark	Yes	Louis Cross	Yes
Marlene Davis	Abstain	Katie Lamb	Yes	Lois Jean Turner	Yes
Cynthia Warren	Yes				

With six yes votes and one abstention, motion failed.

## VII. REPORT OF THE EXECUTIVE DIRECTOR

The Co-Chairperson announced that the Report of the Executive Director would be moved up on the agenda prior to the Report of the Chairperson. The Executive Director introduced the Auditor, Thomas Helm, of Huber Ring Helm & Co. to present the audited financial statements for years ending December 31, 2004 and December 31, 2005. The Auditor presented the audited financial statements for December 31, 2004 and December 31, 2005, by reviewing and highlighting important information in the pages of the report mailed with the board packet. There were a few questions from the Board of Trustees that the Auditor answered satisfactorily. The Auditor stated that the audit was clean and that the numbers show that the retirement system is financially sound. An entire copy of the financial statements is attached.

The Executive Director reported on the hiring of the new Insurance Benefits Specialist, Beverly Wessels. The Executive Director informed the Board of Trustees that Aon Consulting is the broker of record for the retirement system health insurance plans and that the firm is receiving commissions from the UnitedHealthcare point-of-service plans net of premiums and explained the duties of a broker as assistance with health care claims issues and negotiating plan benefits and premiums at renewal. Since the retirement system contracts with Health Advocate to help retirees with health care claims issues, and benefits and premiums are only negotiated upon renewal, the Executive Director asked the Board of Trustees whether or not the retirement system should retain the services of Aon Consulting. The Board of Trustees agreed that this is a day-to-day decision. The Executive Director stated that he will terminate services provided by Aon Consulting.

The Executive Director reported on the new building progress by referring the Board of Trustees to the status reports from the Project Manager for March and April 2006. The Board of Trustees was informed that at the last regularly scheduled building project status meeting, it was reported that the project is scheduled for completion on July 17, 2006, and that it is time to start considering how the property will be managed, i.e. lease administration, building maintenance, housekeeping, security, trash collection and recycling, pest control and parking arrangements for members and staff. The Executive Director indicated that it is time to call an Office Relocation Committee meeting to consider the issues of property management because it will require additional funding.

The Executive Director suggested the need to call a Rules & Regulations Committee to consider rule changes regarding the waiting period of reissued checks and other possible rule changes. The Board of Trustees was

informed about the upcoming training seminar focusing on the retirement process for retiring members at Gateway Institute of Technology High School on May 3, 2006. There was discussion about the venue. The Board of Trustees was informed about the updates made by James Hammond to create a slick new look for the PSRSSTL web-site located at [www.psrssl.org](http://www.psrssl.org).

### VIII. REPORT OF THE CHAIRPERSON

The Co-Chairperson turned the report over to the Executive Director to inform the Board of Trustees about the arrangements being made for the board retreat scheduled within the next couple of months. The dates for the retreat, venues, the number of Trustees available to attend the retreat, the cost proposal from Innsbrook, the proposals from three meeting facilitators and the cost for transportation to and from the retreat were presented by the Executive Director. The Board of Trustees discussed the arrangements for the board retreat. It was determined that nine Trustees are available the weekend of June 2 – 4. There was discussion on the proposals from the three meeting facilitators and the cost for the venue. The Board of Trustees agreed to allow the Executive Director to make the arrangements for the venue and to select the meeting facilitator.

Louis Cross made a motion, seconded by Katha McKinney, to approve June 2 -4, 2006, as the dates for the board retreat.

A roll call vote was taken.

Christina Bennett	Yes	Joseph Clark	Yes	Louis Cross	Yes
Marlene Davis	Yes	Katie Lamb	Yes	Katha McKinney	Yes
Lois Jean Turner	No	Cynthia Warren	Yes		

With seven yes votes and one no vote, motion carried.

There was discussion on the pros and cons of videotaping or recording the board retreat.

Katha McKinney made a motion, seconded by Christina Bennett, to approve the cost for transportation to and from the retreat.

There was discussion about the location where the Trustee would meet to be picked-up and dropped-off by the bus before and after the retreat. It was agreed that the US Bank parking garage would be used as the pick-up and drop-off point.

Christina Bennett	Yes	Joseph Clark	Yes	Louis Cross	Yes
Marlene Davis	Yes	Katie Lamb	Yes	Katha McKinney	Yes
Lois Jean Turner	Abstain	Cynthia Warren	Yes		

With seven yes votes and one abstention, motion carried.

### IX. REPORT OF THE INVESTMENT CONSULTANT

None

### X. REPORT OF THE ACTUARY

None

## **XI. REPORTS OF COMMITTEES OF THE BOARD OF TRUSTEES**

The Co-Chairperson asked for reports from the Chairs of the various committees of the Board of Trustees.

### **Benefits Committee**

Louis Cross, Chair of the Benefits Committee, discussed increasing the health care insurance subsidy from \$80 to another amount and the need to look at the escalating cost of health care insurance premiums. There was further discussion on increasing the health care insurance subsidy and reference made to the memo from the Executive Director to Lois Jean Turner dated March 15, 2006, included in the board packet, which provides a detailed history of the health care insurance subsidy issue. There was further discussion on the escalating cost of health care insurance premiums. The Chair will coordinate a meeting for the Board of Trustees to look at the issues.

### **Budget Committee**

None

### **Investment Committee**

Marlene Davis, Chair of the Investment Committee, reported on the Investment Committee meetings of February 22, 2006, and March 16, 2006. The Co-Chairperson asked the Board of Trustees for a motion to approve the minutes from the Investment Committee Meetings of February 22, 2006, and March 16, 2006.

Katha McKinney made a motion, seconded by Louis Cross, to approve the minutes from the Investment Committee Meetings of February 22, 2006, and March 16, 2006.

A roll call vote was taken.

Christina Bennett	Yes	Joseph Clark	Yes	Louis Cross	Yes
Marlene Davis	Yes	Katie Lamb	Absent	Katha McKinney	Yes
Lois Jean Turner	Yes	Cynthia Warren	Yes		

With seven yes votes, motion carried.

### **Office Relocation Committee**

None

### **Personnel & Professional Committee**

Lois Jean Turner, Chair of the Personnel & Professional Committee, reported on the meetings of February 27, 2006, and March 25, 2006. The evaluation tool for the Executive Director, the board retreat and services of the actuary were reported. The Actuary and the Attorney were reminded to provide a new letter of engagement for CCA Strategies at the next regular meeting.

### **Rules & Regulations Committee**

None

### **Trustee Travel Commission**

None

## **XII. NEW BUSINESS**

Katha McKinney introduced a topic for discussion regarding the importance of accurate information on retirement benefits disseminated by staff to the members over the telephone. There was further discussion on the importance of accurate information. The Executive Director informed the Trustees that verbal information is hearsay and that information is provided to the members in writing. It was suggested that members make appointments with staff to assure they are receiving accurate information and that an article be included in the newsletter.

## **XIII. REPORT OF THE ATTORNEY**

None

## **XIV. ADJOURNMENT**

Louis Cross made a motion, seconded by Christina Bennett, to adjourn the meeting.

By voice vote, motion carried and the meeting adjourned at 6:15 p.m.

Attachments:

Retirements, Refunds & Bills Paid February and March 2006

Audited Financial Statements for years ended December 31, 2004 and December 31, 2005

Minutes from Investment Committee Meetings of February 22, 2006, and March 16, 2006